APPLICATION FOR PERMISSION TO FILM
AT THE MANATEE VILLAGE HISTORICAL PARK

Manatee County is the agency of record for the Bradenton Area Film Commission Office, a division of the Bradenton Area Convention & Visitors Bureau. Manatee Village Historical Park is a division of the Manatee County Clerk of the Circuit Court’s Office and is operated by the Manatee County Historical Commission, Inc.

Please allow seven (7) working days after the receipt of your completed application and insurance to obtain approval to film, if your shoot has no special requirements. We recommend you apply two weeks in advance in order to have time to meet with park staff about your specific needs.

Date: _________________________

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<tr>
<th>APPLICANT INFORMATION</th>
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<tbody>
<tr>
<td>Name of Applicant: ________________________________</td>
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<tr>
<td>Company/Firm: ____________________________________________</td>
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<td>Address: ________________________________________________</td>
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<tr>
<td>Phone: __________________ Fax: __________________________</td>
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<td>E-mail: ________________________________________________</td>
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<tr>
<th>FILM / PROJECT INFORMATION</th>
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<tr>
<td>Name/Nature of Project: ________________________________</td>
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<td>Producer: __________________ Director: __________________</td>
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<td>Contact Phone: ______________ Contact Phone: ______________</td>
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<td>Date(s) of Filming: __________________ Rain Date(s): ______________</td>
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<td>Total Days of Filming: __________________</td>
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<td>Times of Shoot: ____________________________________________</td>
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<td>Description of scenes to be filmed: __________________________</td>
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<td>Description of story line: ________________________________</td>
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Buildings to be used:

___ Courthouse
___ Church
___ Schoolhouse
___ Smokehouse
___ Church
___ Blacksmith Shop
___ Boathouse
___ Bunkhouse
___ Wiggins Store
___ Grounds
___ Potter Barn
___ Gazebo

Distribution of Film: _________________________________________________________

Number of Crew: ______  Total Budget: _______________  Film Rating: _______

Number/Type of Vehicles: _______________________________________________________

Special Requirements: (if any)  Type of Project:

___ Area to be closed or barricaded  ___ Commercial video  ___ Movie
___ Traffic control  ___ Documentary  ___ Music video
___ Music Amplification  ___ TV feature  ___ TV series
___ Still Photography  ___ Still Photography
Other: ___________________________________________

Sanitary facilities (trash, comfort stations, etc.): __________________________________

Parking arrangements: _________________________________________________________

Security personnel: ___________________________________________________________

Will special signage be required? ________________________________________________

*Note: Smoking and Alcoholic Beverages are not permitted on location.*

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**INSURANCE & FEE REQUIREMENTS**

**Insurance Requirements:** Premises and event liability insurance is required by and must name Manatee County AND the Manatee County Historical Commission, Inc. as Additional Insured. Insurance coverage and insurance carriers must be acceptable to the Manatee County Film Commission Office as well as the municipality where filming will take place. **An original certificate must be on file, in the film office, prior to filming.** The minimum levels required are:

- Bodily Injury Liability (per occurrence) $1,000,000
- Property damage (per occurrence) $1,000,000

**Fee Requirements:** Based on Manatee Village Historical Park, and their fee structure, certain fees may be imposed:

Still Photography: $100.00 per hour between 9:00 A.M.-4:00P.M., Monday-Friday and the second and fourth Saturdays of each month, excluding holidays $150.00 per hour all other hours.

Motion Picture/Video Photography: $150.00 per hour between 9:00 A.M.-4:00P.M., Monday-Friday and the second and fourth Saturdays of each month, excluding holidays $200.00 per hour all other hours.
Permit Fee Amount ______________________
Other Fees: ____________________________________________________

Note: Additional fees may apply if shoot runs over the time listed on this application.

Mail a check in the amount of $____________, prior to filming, to Manatee County Historical Commission, Inc., 1404 Manatee Avenue East, Bradenton, Florida 34208

By signing, the applicant/Authorized Rep agrees to follow the rules of use for the Manatee Village Historical Park which are attached as Page 4 of this document.

______________________________________________________________
Signature of Applicant/Authorized Rep  Title

Company:________________________  Date: __________________________

Please return completed application and original certificate of insurance to:

Bradenton Area Film Commission
One Haben Blvd.
Palmetto, FL 34221

Film Commissioner: Debbie Meihls (941) 729-9177 x232  debbie.meihls@bacvb.com
Film Liaison: Monica Luff (941) 729-9177 x231  monica.luff@bacvb.com
Fax: 941.729.1820
Manatee Village Historical Park: Phaedra Rehorn (941) 741-4075  phaedra.rehorn@manateeclerk.com

Thank you for choosing the Bradenton Area as your film location. We will do everything possible to ensure you have a wonderful experience while here.

Permission to Film granted by:

__________________________________________  Date: __________________________
Manatee County Historical Commission Rep.

__________________________________________  Date: __________________________
Film Commissioner/ Liaison

Updated: 2/28/2013
Manatee Village Historical Park Rules of Use

1. Grantee assumes full responsibility for any and all damage to the property, its grounds, buildings or equipment caused during grantees use of this license.

2. Grantee will meet with the on-site park staff prior to the shoot for orientation on the site and buildings' use and preservation.

3. Grantee will use utmost care to see that no natural, historic or cultural features are injured. After completion of the work, Grantee will, as required by the official in charge, clean up and restore the area to its prior condition and leave it in a condition satisfactory to the official in charge.

4. Grantee will use commercially reasonable efforts, subject to network approval, to give due credit in its final product to the Manatee Village Historical Park through the use of appropriate title or announcement.

5. Grantee will provide the Manatee County Historical Commission a copy of the finished product (i.e. catalogue or commercial video) for its archives solely for internal, non-commercial and non-public, use.

6. Grantee will not allow its photography to interfere with regular tours or operations of the Manatee Village Historical Park.

7. Grantee will not move any furnishings. Furnishings will only be moved by park staff.

8. Grantee will make no changes to the exterior of the buildings.

9. Grantee will only use the site between 9:00 A.M. and 4:00 P.M., Monday through Friday, excluding holidays, unless other time is scheduled with staff in advance.

10. Grantee will only park vans, motor homes, and staff cars on Old Manatee Avenue or in the south parking lot. No parking will be allowed in the north lot next to the Wiggins Store.

11. Grantee will not use buildings or rest rooms for dressing areas.

12. Grantee will provide its own telephone service. No park telephones will be used for photography business.

13. Grantee and its employees or subjects will not smoke or use alcoholic beverages in the park.

14. Grantee will not allow any employee, actor or subject to appear nude, as that term is defined in Manatee County Ordinances 92-62 and 92-59, at the Manatee Village Historical Park.

15. Grantee will not use any pyrotechnics or light any fires within the park.

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