



Contract and General Policy Highlights

- Standard rental period is **7am to 11pm**. Additional fees apply beyond these hours or over 14 hours.
- **Tentative holds** do not guarantee space. They indicate your interest in the space. Only a signed license agreement with required payment will guarantee space.
- All **catering** must be provided by a caterer on the approved caterers list or by in-house catering, unless licensee is self-catering the event.
- All **alcohol service** must be provided by Bradenton Area Convention Center. No alcohol may be brought into the facility.
- **Equipment and services** you may need may be listed on your license agreement which locks in the price. Equipment and services not listed but are available may be rented at the price in the current rate resolution at the time of the event.
- **Liability insurance** is required for all events. Please talk to the business and event support team or your facility representative for assistance.
- Unless specifically approved, **checks** are not accepted for payment less than 21 days prior to the event.
- All or a portion of your payments may be **non-refundable**. See Rental and Payment Policies #2b.
- Fire aisles will be strictly enforced. Your facility representative can help you.